

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, March 1, 2023**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, March 1, 2023 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White and Trustees L. Gordon Van Vechten and Jeffrey D. Fischer. Not in attendance this evening Trustee Judith C. Ogden. Also in attendance Village Administrator/Clerk, Margaret O'Keefe; Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig. Not in attendance Village Attorney, Anthony S. Guardino; Co-Counsel, Philip Butler and Building Inspector, Robert O'Shea. Members of the public were requested to sign-in.

**Mayor – Douglas A. Dahlgard:**

- It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:  
**RESOLUTION #191-22**  
**RESOLVED**, to authorize Mayor Dahlgard to execute the proposal dated January 24, 2023 with Alarms R Us Security Systems,  
**BE IT FURTHER RESOLVED**, to authorize and direct the village treasurer to release payment to Alarms R Us Security Systems for the installation and equipment upon receipt of invoices, the monthly monitoring will be billed semi-annually.
  - Locksmith/Security System - discussion ensued. Current proposal tabled. Highway Department will change lock on interior office door. No other action to be taken until resolution with current SingCo agreement.
  
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #192-22**  
**RESOLVED**, to authorize Mayor Dahlgard to execute proposal No 23-0140 with Cunningham Air Duct Cleaning and Chimney Services, and  
**BE IT FURTHER RESOLVED**, to authorize and direct the village treasurer to release payment to Cunningham in the amount of \$3,176.00 once the services of said agreement have been rendered
  - Tree City USA Designation was awarded for activities performed in 2022.
  
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #193-22**  
**RESOLVED**, to accept the generous donation from Avalon in the amount of \$35,000.00.
  - Special Use Permit – preliminary request for filming. Discussion ensued. No Board action required, none taken.
  - Suffolk County Water Authority – letter dated February 17, 2023 discussed. Board is not in favor of request to pass legislation to enforce water use. Mayor to send resident's letter encouraging voluntary efforts to conserve.
  - Long Island Climate – discussion regarding Newsday article regarding local climate. No Board action required, none taken.
  - Sample Village Ballot – presented to the Board, and provided to candidates this week. No Board action required; no Board action taken.
  
- Discussion regarding the rental of a sweeper from Environmental Equipment of Long Island, Inc.  
It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #194-22**

**RESOLVED**, to authorize and direct Mayor Dahlgard to execute agreement dated February 28, 2023 and authorize and direct the village treasurer to release payment in the amount of \$4,658.50 upon the completion of each rental period.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #195-22**  
**RESOLVED**, to extend the agreement with J. O'Connell & Associates to March 31, 2023.  
**BE IT FURTHER RESOLVED**, to authorize and direct the village treasurer to pay J. O'Connell & Associates for the month of March in the amount of \$2,400.00.
- In accordance with the agreement for IT Managed Services with DNT Technologies,  
It was, upon motion by Deputy Mayor White, second by Mayor Dahlgard, and unanimously adopted:  
**RESOLUTION #196-22**  
**RESOLVED**, to authorized and direct the village treasurer to make payment to DNT Technologies in the amount of \$2,259.00.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #197-22**  
**RESOLVED**, to write-off Village tax of \$63.00 for village ID 8800, property acquired by the village.
- It was, upon motion by Mayor Dahlgard, second by Trustee Fischer, and unanimously adopted:  
**RESOLUTION #198-22**  
**RESOLVED**, to correct the context of resolution and redirect the payment to Suffolk County Water Authority instead of the St. James Fire District.

It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to move to executive session to discuss litigation and personnel. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted to move back to public session.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION #199-22**  
**RESOLVED**, in accordance with resolution 042-22, the village treasurer is authorized and directed to release the health insurance opt-out benefit to the village clerk in the net amount of \$4,510.86.

There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 9:15 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Administrator/Clerk